



Department of Higher Education

Mike DeWine, Governor
Randy Gardner, Chancellor

Memorandum

To: Provosts and Chief Academic Officers

From: Dr. Paula Compton

Date: Month XX, XXXX

Subject: Career-Technical Articulation Verification Project

Over the past several months, the Ohio Department of Higher Education (ODHE) and the Ohio Department of Education (ODE) have been collaborating on an initiative that will allow for more streamlined verification of Career-Technical Assurance Guides (CTAG) credit from secondary institutions. This project, called the Career-Technical Articulation Verification (CTAV), will introduce new technology and processes that will allow the electronic exchange of data between the two agencies into ODHE's Higher Education Information system. The integration of ODE's CTE-26 application process and ODHE's Course Equivalency Management System will allow for the automation of the submission and approval of secondary courses that align to Career-Technical Assurance Guides (CTAGs). The initiative will also phase out the need to submit the paper verification form needed to access the credit for those students that have successfully completed an approved ODE course that aligns to a CTAG and earned the required WebXam score.

Considerable time and resources will be saved by students, career-technical education institutions, and institutions of higher education by phasing out the development, submission, review, and validation of information manually prepared on paper verification forms. Also, ODE and ODHE systems will contain identical institutional data.

A focus group of registrars and admissions staff was convened in late February to review the structure being developed to access and retrieve the CTAG credit from HEI. The members have been providing feedback on the process and have been instrumental in identifying personnel at institutions that may be involved in the process as well as potential issues that could arise. Based on our efforts to learn more about how this initiative would impact your institution, we are planning on working with _____. If you would like us to work with different individuals, please let us know. The designated individual(s) will be receiving time sensitive information that requires a response.

Postsecondary institutions will be able to utilize the streamlined system to determine which students are eligible for CTAG credit by late summer 2019.

More information will follow in the coming months on webinars and follow-up training to assist with the implementation of the initiative. Please contact Shane DeGarmo, associate director for career-technical transfer initiatives, at 614.644.6767 or sddegarmo@highered.ohio.gov, should you have any questions about this initiative.